

BANBRIDGE GROUP SURGERY

requires

MEDICAL SECRETARY (Permanent)

24 hours per week

Due to demand, expansion and enhancement of services at Banbridge Group Surgery we are excited to add to our team.

The successful candidate/s will have a good standard of education and excellent communication skills. The right candidate will have a genuine desire to work as part of a growing team with a patient focused ethos.

Previous NHS/GP Surgery experience is desirable but not essential.

Application packs are available at reception or can be downloaded from www.banbridgegroupsurgery.co.uk. Please note CVs will not be accepted.

A waiting list will be compiled in the event that a similar vacancy arises within 12 months

Closing date for receipt of completed applications: 5.30pm on Friday 28th March 2025